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55-0086

10 JAN 1956

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Inventory of Field Logistics Positions

REFERENCE: Memorandum from Acting, DD/S to Director of
Personnel dated 30 December 1955, subject
as above

1. On 25 July 1955, in response to the request from the Office of Logistics of 5 July 1955, I advised the Director of Logistics of the development of a policy which would provide for a Staffing Pattern concept in lieu of the present Tables of Organization. He was also advised that this Staffing Pattern concept would probably result in the designations of positions by career service and that when this concept was approved and the procedures established, this office would be able to furnish the requested information routinely. A copy of my 25 July 1955 memorandum is attached.

2. As you know, the Staffing Pattern concept has not been finally developed. Also, CIA Regulation [] was amended on 15 December 1955, providing for the designation of positions by Career Service. Some positions are already designated by Career Service, but not all. Those that are designated will have to be reviewed pursuant to Regulation []

3. The information requested can be provided to the Office of Logistics. It would be preferable, however, to wait until all the Staffing and Development Complement concept has been tried, tested and proven entirely workable before this information is provided to all Heads of Career Services on a regular basis.

4. The Office of Personnel is now providing a monthly alphabetical listing of all designees to the Logistics Career Service by grade and office of assignment. We will also provide the Office of Logistics, effective 1 February 1956, copies of "Notification of Personnel Action", SF-50, concerning LO or SL career designees not assigned to the Office of Logistics.

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5. When the provisions of CIA Regulation No. pertaining to the designation of positions by Career Service, are fully implemented, this office will provide to the Office of Logistics periodic listings of all positions outside that office that are designated SL. Changes in such designated positions will automatically be reflected in subsequent listings.

25X1A


HARRISON G. REYNOLDS
Director of Personnel

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Attachment

Copy of memo dtd 25 Jul 55

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